



**List of Courses Focus on Professional Ethics, Gender, Human Values,
Environment & Sustainability**


Department : Social Work

Programme Name : UG- BSW/PG-MSW/PhD

Academic Year : 2020-21

**Courses which focuses on Professional Ethics, Gender, Human Values,
Environment & Sustainability and other value framework:**

Sr. No.	Course Code	Name of the Course
01.	SS/SW/C102	Fundamental Of Social Work
02.	SS/SW/C301	Working With Individual
03.	SS/SW/C302	Working With Groups
04.	SS/SW/C502	Social Legislation And Human Rights
05.	SS/SW/DSE-1-503	Areas Of Social Work Practice-I
06.	SS/SW/C601	Social Welfare Administration
07.	SS/SW/C602	Research In Social Work
08.	MS-101	Society And Polity
09.	MS-102	Human Growth And Personality Development
10.	MS-103	Social Work Profession: History, Philosophy And Fields
11.	MS-104	Working With Communities
12.	MS-105	Working With Groups
13.	MS-202	Working With Individuals & Families
14.	MS-204	Social Work Research And Statistics
15.	MS-301	Social Problems And Social Legislations
16.	MS-303	Integrated Social Work Practice
17.	MS-304(B)	Employee Welfare And Social Security
18.	MS-305(B)	Organizational Behavior And Industrial Relations
19.	MS-404(B)	Human Resource Management
20.	MS-405(B)	Labour Problems And Legislation In India
21.	PhD	Research Methodology & Publication Ethics


अध्यक्ष
HEAD
समाज कार्य विभाग
Department of Social Work
गुरु घासीदास विश्वविद्यालय
Guru Ghasidas Vishwavidyalaya
बिलासपुर(छ.ग.)
Bilaspur(Chhattisgarh)

Signature & Seal of HoD



Scheme and Syllabus

Course Structure & Syllabus of BSW NEW COURSE CBCS Session -2019

DEPARTMENT OF SOCIAL WORK
GURU GHASIDAS VISHWAVIDYALAYA
KONI, BILASPUR (CHHATTISGARH)

(Signature)
शिक्षण
HEAD
Department of Social Work
गुरु घासीदास विश्वविद्यालय
Koni, Bilaspur (Chhattisgarh)

School of Social Sciences:BSW (Hon's): Subject: Social Work

Semester	Course Opted	Course Code	Name of the course	Credit	Hour / Week
I	Core-1	SS/SW/C-101	Beginnings of Social work	4	4
	Core -1 Practical (Field work practicum)	SS/SW/C-P-101	Field work practicum based on Beginnings of Social work	2	2
	Core -2	SS/SW/C-102	Fundamental of Social Work	4	4
	Core -2 Practical (Field work practicum)	SS/SW/C-P-102	Field work practicum based on Fundamental of Social Work	2	2
	Generic Elective GE-1	SS/SW/GE-103	Fundamental of Social Work	5	5
	Generic Elective - Tutorial	SS/SW/GE-T-103	Tutorial based on Fundamental of Social Work	1	1
	Ability Enhancement Compulsory Course (AECC)	SS/SW/AECC-104	Environmental Science	4	4
	ECA	SS/SW/ECA-105	ECA-Extracurricular activity/Educational Tour/ Field visit/ Industrial training/NSS/Yoga/ Swachhta/ sports/ community service/ others	2	(2)
TOTAL				24	24
II	Core-3	SS/SW/C-201	Basic concepts in Psychology	4	4



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CamScanner

*Prof. Pratibha J. Mishra
(Member) ABS ENT*

*Dr. Anshu Gupta
(Member)*

** Comments sent via
email Prof. Vandana
(Bilaspur)*



	Core -3 Practical (Field work practicum)	SS/SW/C-P-201	Field work practicum based on Basic concepts in Psychology	2	2
	Core -4	SS/SW/C-202	Contemporary Social Concerns	4	4
	Core -4 Practical (Field work practicum)	SS/SW/C - P-202	Field work practicum based on Contemporary Social Concerns	2	2
	Generic Elective GE-2	SS/SW/GE- 203	Contemporary Social Concerns	5	5
	Generic Elective – Tutorial	SS/SW/GE-T- 203	Tutorial based on Contemporary Social Concerns	1	1
	Ability Enhancement Compulsory Course (AECC)	SS/SW/AECC- 204	Hindi Communication	4	4
	ECA	SS/SW/ECA-205	ECA-Extracurricular activity/Educational Tour/ Field visit/ Industrial training/NSS/yoga/ Swachhta/ sports/ community service/ others	2	(2)
			Total	24	24
SUMMER Internship: 15 days (Optional)				2	100
			Swayam Swachhta / NSS / Industrial/ others		
III	Core-5	SS/SW/C-301	Working with individuals	4	4
	Core -5 Practical (Field work practicum)	SS/SW/C-P-301	Field work practicum based on Working with individuals	2	2
	Core -6	SS/SW/C-302	Working with Groups	4	4
	Core -6 Practical (Field work practicum)	SS/SW/C - P-302	Field work practicum based on Working with Groups	2	2

HEAD
Department of Social Work
Guru Ghasidas Vishwavidyalaya
Bilaspur (Chhattisgarh)

Et
6/11/18
Personnel
Personnel

Prof. Pratibha J. Mishra
(Member) ABSENT

Dr. Atchana Yadav
(Member) Present

* Comment sent via email
Prof. Vandana Sinha
(External Expert)



V	Core-11	SS/SW/C-501	Social policy and Social development	4	4
	Core -11 Practical (Field work practicum)	SS/SW/C-P-501	Field work practicum based on Social policy and Social development	2	2
	Core -12	SS/SW/C-502	Social legislation and Human rights	4	4
	Core -12 Practical (Field work practicum)	SS/SW/C - P-502	Field work practicum based on Social legislation and Human rights	2	2
	Discipline Specific Elective (DSE-1)	SS/SW/DSE-1-503	A. Areas of Social Work Practice-I B. Social Action and Social Movements	4	4
	DSE-1 – Practical (Field work practicum)	SS/SW/DSE-1-P-503	Field work practicum based on DSE-1	2	2
	Discipline Specific Elective (DSE-2)	SS/SW/DSE-2-504	A. Sociology for Social Work B. Disaster Management in Social work	4	4
	DSE-2 – Practical (Field work practicum)	SS/SW/DSE-2-P-504	Field work practicum based on DSE-2	2	2
				24	24
VI	Core-13	SS/SW/C-601	Social welfare and Administration	4	4
	Core -13 Practical (Field work practicum)	SS/SW/C-P-601	Field work practicum based on Social welfare and Administration	2	2
	Core -14	SS/SW/C-602	Research in Social Work	4	4
	Core -14 Practical (Field work practicum)	SS/SW/C - P-602	Field work practicum based on Research in Social Work	2	2
	Discipline Specific Elective (DSE-3)	SS/SW/DSE-3-603	A. Areas of Social work practices-II B. NGO Management	4	4
	DSE-3 – Practical (Field work practicum)	SS/SW/DSE-3-P-603	Field work practicum based on DSE-3	2	2

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Guru Ghasidas Vishwavidyalaya
Bilaspur (C.G.)

6/7/18
KRAH
SINGH
(Member)

Prof. Pratibha J. Mishra
(Member) ABSENT.

Dr. Archana Yadav
(Member)

* Comment sent
via email
Prof. Vandana Singh
(External Expert)

Discipline Specific Elective (DSE-4) + DSE-4 – Practical Or Dissertation/ Project work followed by seminar	SS/SW/DSE-4-604	A. Palliative Care in Social Work B. Social Psychology Or Dissertation/ Project work	4+2=6 Or 5+1=6	6
			24	24
TOTAL Credits			152 + 4 (SI)	

As per UGC CBCS guidelines, University / departments have liberty to offer GE and SEC courses offered by one department to students of other departments. The No. of GE course is four. One GE course is compulsory in first 4 semesters each. Minimum One Skill Enhancement course shall be proposed by each department. (4 credits) [4 L or 2L + 2P or 1L + 3P or 3L + 1T] 1P = 2 hours

Name of the Generic Electives offered by our Department

- Semester I Fundamental of Social Work
- Semester II Contemporary Social Concerns
- Semester III Social Deviance and Social Problems
- Semester IV Communication and Development

Name of the Skill Enhancement Course offered by our department.

- Counseling Skills in Social Work Practice
- Programme Media in Social Work

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Bilaspur (C.G.)

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Prof. Pratibha J. Mishra
(Member) ABSENT

Signature of the Head of the department
Dr. Archana Yadav
(Member)

* Comment sent
via email
Prof. Vandana Singh
(External Expert)



DEPARTMENT OF SOCIAL WORK G G V

21

Block Placement is an integral and mandatory component of social work program. It comprises of an eight-week pre-employment training programme at the end of the 4th Semester and immediately after the Semester-end Examinations held during April-May. Placement is made in various welfare/development agencies / Industrial establishments. The objective is to give students an opportunity to get on-the-job training and honing of professional skills. It is conducted on a full-time basis. This training provides with more specific learning and intensive work within an organization/industry setting. Students' performance and learning would be evaluated during the Field Work and Viva-voce at the end of the 4th Semester on the basis of the work done and experiences they had during their Block Placement. Any specific assignment provided to the student trainee by the concerned organization will have to be duly completed by the student trainee during the period of placement and a report of the same will have to be submitted to the organization as well as the Department for evaluation indicating satisfactory performance.

PROGRAMME STRUCTURE

The S.W.P. programme is divided into Two Parts as under. Each Part will consist of two Semesters to be known as Semester-1 and Semester-2.

		Semester-Odd	Semester-Even
Part-I	First Year	Semester-1	Semester-2
Part-II	Second Year	Semester-3	Semester-4

The number of papers prescribed for various semesters shall be as follows:

SEMESTER-I

S.No	TITLE OF THE PAPER	END MARKS	SEMESTER	CIA	M.M.	CREDITS Theory + Pract	Total Credits
✓	SOCIETY AND POLITY	75		25	100	3 + 2	5
✓	HUMAN GROWTH AND PERSONALITY DEVELOPMENT	75		25	100	3 + 2	5
✓	SOCIAL WORK PROFESSION HISTORY, PHILOSOPHY AND ETHICS	75		25	100	3 + 2	5
✓	WORKING WITH COMMUNITIES	75		25	100	3 + 2	5
✓	WORKING WITH GROUPS	75		25	100	3 + 2	5
✓	FIELD PRACTICUM	50		50	100	1	2.5
✓	TOTAL	425		175	600	18	

SEMESTER-II

S.No	TITLE OF THE PAPER	END MARKS	SEMESTER	CIA	M.M.	CREDITS Theory + Pract	Total
✓	SOCIAL WORK & RELATED MANAGEMENT	75		25	100	3 + 2	5
✓	WORKING WITH COMMUNITIES	75		25	100	3 + 2	5



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✓	WORKING WITH COMMUNITIES	75		25	100	3 + 2	5



BSW
Semester: 1
Core-2
Course Code: SS/SW/C-102
Credit:4

Title of Paper: Fundamental of Social Work

Objectives

1. Understand the basic concepts of social work.
2. Gain an understanding about contemporary ideologies of social work
3. Orient students about the recent trends and theoretical perspectives to social work practice

Course content:

Unit-I: Basic Concepts of Social Work

- Concept, definition, goals, scope and functions of professional social work
- Social service, social welfare, social reform, social development, social justice and social

Security

Unit-II: Values and Principles Social Work in Profession

- Assumptions, values, principles of social work
- Social work as a profession: Debates on professionalization

Unit III: Theoretical Perspectives to Social Work Practice

- Systems and ecological perspectives
- Role theory and communication theory
- Radical and Marxist approaches and emancipatory social work
- Integrated approach to social work practice and generalist social work practice

Unit IV: Contemporary Perspectives for Social Work

- Postmodernism: Relevance and significance of postmodern theory to social work
- Feminist perspectives: Critical theoretical perspective and implications for social work

practices

- Multiculturalism: Critical debate within social work



Unit V: Social Work Engagements

- Social work with marginalized
- Empowerment and advocacy
- Role of professional social worker

Readings:

- Chambon, Adrienne .S; Irving, I; Epstein, L. (Eds) 1999 Reading Foucault for Social Work. New York: Columbia University Press (Unit IV)
- Bradford,W. Sheafor, Charles,R. Horejsi, Gloria A.1997 Techniques and Guidelines for Social Work,Fourth Edition. London; Allayn and Bacon, Viacom Company (UnitI)
- Dasgupta,Sugata 1964 Towards a Philosophy of Social Work inIndia, New Delhi; Popular Book Services(Unit I)
- Desai,Murli 2002 Ideologies and Social Work (Historical andContemporary Analysis) Jaipur; RawatPublication. (Unit I & II)
- Diwakar,V.D. 1991 Social Reform Movements in India,Mumbai;Popular Prakashan. (Unit I)Dobois,Brenda,Krogurnd,Kalra,
- Micky IIIrd Edition1999 Social Work An Empoweringprofession,London;Allay & Bacon. (Unit I, II& V)
- Charles,Guzzetta, Katz ArthurJ. and English Richard A1984 Education for Social Work Practice, selectedInternational Models, New York; Council onSocial Work Education. (Unit II)
- Desai,M. 2000 Curriculam Development on History ofIdeology for Social Change and Social Work,Social Work Education and PracticeCell,Mumbai. (Unit IV)
- Timms Noel & Timms,Rita 1997 Prespective in SocialWork,London,Routledge & Kegan Paul.(Unit II, III & IV)
- Skidmore,R.A. & others 1991 Introduction to Social Work, NewJersey,Prentice Hall (Unit I & II)
- Friedlander,W. & Apte,Z 1982 Introduction to Social Welfare, Vth ed. NewDelhi,Prentice Hall (Unit I & II)
- Davies, Martin 1981 Essential Social Worker A Guide to PositivePractice, London,Heinemann (Unit I & II)



Department of Social Work
Guru Ghasidas Vishwavidyalaya
Koni, Bilaspur (Chhattisgarh)
School of Social Sciences
Subject: Social Work

BSW
Semester: III
Core-5
Course Code: SS/SW/C-301
Credit:4

Title of Paper: Working With Individual

Objectives:

1. Understand social case work as a method of social work.
2. Develop abilities to critically analyse problems of individuals as well as families And factors affecting them.
3. Enhance understanding of the basic concepts, tools techniques skills and process.
4. Develop ability of establishing and sustaining a working relationship with the client.

Contents:

Unit I: Introduction to Social Case Work

- Concept of social casework: meaning, nature, objectives and importance
- Historical development of social case work
- Principles of social case work
- Components of social case work: person, problem, place and process

Unit II: Understanding Clients

- Basic human needs
- Types of problems faced by individuals and families
- Factors obstructing personality development of individuals
- Concept of social role and reasons for poor role performance



Unit III: Approaches to Social Case Work

- Task-centred approach
- Social-psychological approach
- Problem solving approach
- Integrated approach of practice

Unit IV: Tools, Techniques and Skills of Social Case Work

- Client-worker relationship and use of authority
- Case work tools: listening, observation, interview and home visits
- Skills of case work: communication, resource mobilization, rapport building and case work recording

Unit V: Process of Social Case Work Practice

- Phases of case work process: study, assessment, intervention, termination and evaluation
- Application of case work in different settings: family, hospital, mental health, schools, residential institutions.

Readings:

- Beistek, F.P. 1957 The Casework Relationship. Chicago: Loyola University Press. (Unit-IV)
- Hamilton, G. 1956 Theory and Practice of Social Casework. New York: Columbia University Press. (Unit-V)
- Mathew, G. 1992 An Introduction to Social Casework. Bombay: Tata Institute of Social Sciences. (Unit-II)
- Pearlman, H.H. 1957 Social Casework: A Problem Solving Process Chicago: The University of Chicago Press. (Unit-II)
- Skidmore, R.A. & Thakary, M.G. 1982 Introduction to Social Work. New Jersey: Prentice Hall. (Unit-I)
- Timms, N. 1964 Social Casework: Principles and Practice. London: Routledge and Kegan Paul. (Unit-I)
- Timms, N. 1972 Recording in Social Work. London: Routledge and Kegan Paul. (Unit-IV)
- Werner, H.D. 1965 A Rational Approach to Social Case Work. New York: Association Press. (Unit-III)
- Younghusband, E. 1966 New Development in Case Work. London: George Allen and Unwin. (Unit-III)



BSW
Semester: III
Core-6
Course Code: SS/SW/C-302
Credit: 4

Title of Paper: Working With Groups

Objectives

1. Develop understanding of group work as a method of social work.
2. Gain knowledge about group formation and use of a variety of group approaches.
3. Develop knowledge, skills and techniques to be used by the social worker in groups.
4. Understanding group as an instrument of change.

Contents:

Unit I: Introduction to Social Group Work

- Social groups: meaning, characteristics, types and significance
- Concept of group work: Evolution, characteristics and objectives
- Basic values and principles of group work
- Models of group work practice

Unit II: Groups Processes and Dynamics

- Group behaviour
- Communication and interaction pattern
- Group cohesion & conflict

Unit III: Development of the Group

- Stages of group work: planning, beginning, middle and ending phases
- Use of programme as a tool: importance, principles and elements.
- Role of group worker in different stages of group work practice

Unit IV: Skills and Techniques of Social Group Work

- Group work skills: facilitation, analytical thinking, leadership and recording in group

work

- Techniques of group work: group counselling group discussion, group decision-making, role play, programme media and group sessions



Unit V: Social Group Work in Different Settings

- Application of group work with different groups: children, adolescent's elderly persons, women and persons with disability
- Areas of group work practice: Health education, substance abuse, schools, labour welfare, juvenile delinquency

Readings:

- Balgopal, P.R. & Vassil, T.V. 1983 Groups in Social Work: An Ecological Perspective. New York: Macmillan. (Unit-I)
- Brown, Allan 1994 Group Work. Hampshire: Ashgate. (Unit-I)
- Douglas, T. 1972 Group Processes in Social Work: A Theoretical Synthesis. Chichester: John Wiley & Sons. (Unit-II)
- Geoffrey, L.G. & Ephross, P.H. 1997 Group Work with Population at Risk. New York: Oxford University Press. (Unit-V)
- Konopka, G. 1963 Social Group Work: A Helping Process. Englewood Cliffs: Prentice. (Unit-II)
- Toseland, R.W. & Rivas, R. 1984 An Introduction to Group Work Practice. New York: MacMillan. (Unit-III)
- Trecker, H.B. 1972 Social Group Work: Principles and Practices. New York: Association Press. (Unit-IV)
- Wilson, G. & Ryland, G. 1949 Social Group Work Practice. Cambridge: Houghton Mifflin Company. (Unit-I)

BSW



BSW
Semester: V
Core-12
Course Code: SS/SW/C-502
Credit:4

Title of the Paper: Social Legislation and Human Rights

Objectives:

1. Develop insights into the history and evolution of human rights discourse.
2. Understand legislative provisions involved in establishing and maintaining human rights.
3. Delineate the role of professional social workers in legal aid, legal assistance and social advocacy.

Course Content

Unit 1: Understanding Human Rights

- Human Rights: Introduction
- Three Generations of Human Rights: Positioning Social Work
- Social Movements & Human Rights in India
- Social Ideals of Indian Constitution: Fundamental rights and duties

Unit 2: Social Justice and Human Rights

- Approaches to Social Justice (Marx, Gandhi, Friere).
- Human Rights and Social Justice Concerns in Indian Society.
- Universal Human Rights: Covenant on Civil, Political, Economic,
Social and Cultural Right
- Rights of Migrant workers and Refugees.

Unit 3: Social Legislation and Social Change

- Social Legislation, Nature and Scope.
- Law, Society and Social Change
- Emerging Issues and concerns of lesbians, gays, bi-sexuals, trans-gendered (LGBT)
- Legal and public advocacy, PIL, legal literacy, free legal aid and RTI

Unit 4: Legal Provisions-I

- Legal Provision for women regarding marriage, dowry, and domestic violence
- Legal provision for marginalized groups in the Indian society: SC/ST/OBC and Minorities people
- Legal Provision for disable and elderly people, children, and commercial sex workers
- Statutory bodies-National Human Rights Commission, National Commission for Women,



· National Commission for Minorities, National Commission for SC/ST.

Unit 5: Mechanism and Strategies of Social Work practice

- Human Rights perspective in social work practice: ethnic sensitive practice,
Feminist practice, social work with diverse groups
- Laws and social advocacy
- Human rights activism and civil society initiatives in India

Readings:

- Freeman, M. 2002 Human Rights: An Interdisciplinary Approach. Cambridge Polity Press (Indian Reprint, 2003).
- Kohli, A.S. (Ed). 2004 Human Rights and Social Work: Issues, Challenges and response. Kanishka Publishers, New Delhi. (Unit I & V)
- Naseema, C. 2002 Human Rights Education: Conceptual and Pedagogical aspects. Kanishka Publishing House, New Delhi. (Unit II & III)
- Centre for Development of Human Rights 2004 The Right to Development: A primer, Centre for Development of Human Rights. Sage Publications, New Delhi.
- Reichert, E. 2003 Social Work and Human Rights: A Foundation for Policy and Practice. Columbia University Press New York (Unit I)
- Nirmal, C.J. 1999 Human Rights in India-Historical, social and political perspectives, Oxford University Press. (Unit II)
- Parker, J. 2004 Effective Practice Learning in Social Work. Learning Matters Ltd, Southernhay East U.K (Unit V)
- Connroyer, B. 1996 The Social Work Skills Workbook. Brooks/Cole Publishing Company, California (Unit V)
- Raju, C.B. 2006 Social Justice & The Constitution of India, Serials Publications, New Delhi
- Chandra, A. 2000 Human Rights Activism and Role of NGO's. Rajat Publications, Delhi (Unit V)
- Mohapatra, A.R. 2001 Public Interest Litigation and Human Rights in India. Radha Publication, New Delhi (Unit III)



BSW
Semester: V
DISCIPLINE SPECIFIC ELECTIVE(DSE-1)
Course Code: SS/SW/DSE-1-503
Credit:2

Title of The Paper: A. Areas of Social Work Practice-I

Objectives:

- Develop an understanding of the areas of social work practice.
- Develop skills required for professional social work practice.

Course Content:

Unit I: Social Work with Family and Child

- Changing patterns of family in India
- Needs and problems of families
- Needs and challenges for children,
- Family and child welfare policies and programmes in India.
- Emerging role of social workers in dealing with families and children in difficult circumstances

Unit II: Social Work with Youth

- Problems of youth in contemporary society
- Youth and youth welfare (Major policies and Programmes),

factors influencing development of youth
- Youth and Leadership, Role of youth in nation building,

Role of social workers in working with youth in difficulties.

Unit 3: Social Work with Differently Abled

- Understanding Disability: Concept, Types, needs, problems and causative factors at the individual and societal level.
- Major Policies and programmes for differently abled in India.
- Services provided by voluntary and governmental organizations, Institutional care Vs. Community Based Rehabilitation and Inclusion.
- Role and challenges of Social Worker in dealing with people with special needs.

Unit 4: Social Work with Women

- Women and society: Challenges to identity and status
- Problems of Tribal, Rural and Urban Women;
- Legislations and Programmes
- Role of social workers in empowerment of women



Unit 5: Social Work in Education

• Education, Socialization and Social Work

• Flag-ship education programmes in India: Sarva Shiksha Abhiyan and Right to Education, Non-Formal Education, Adult Education.

• Working in schools to deal with school phobia, depressed, grieving, suicidal students, school community collaborative initiatives and home visiting

• Historical overview of School Social work in India, Role of professional organizations. Challenges in school social work practice

Readings:

- Hartman, A. and Laird 1983 Family Centered Social Work Practice, New York Free Press (Unit-1)
- Tata Institute of Social Sciences. 1994 Enhancing the role of family as an agency for Social and Economic Development (Unit-1)
- Gore, M.S. 1980 Organization and Family change, Popular Prakashan, Bombay (Unit-1)
- Rapp-Paglicci, L.A., Dalmus, C.N. & Wodarski, J.S. (Eds) 2003 Handbook of Prevention Interventions for children and Adolescents, New York, John Wiley & Sons.. (Unit-1)
- Pecora, P., Whittaker, I., Maluccio, A., Barth, R.P. and Plotnick, R.D. 2000 The Child Welfare Challenge: Policy, Practice, and Research, Aldine de Gruyter, New York (Unit-1)
- Rani, A. 1986 Children in difficult situation in India - A Review, TISS, Bombay (Unit-1)
- Singh, R.R. 1987 Social Care of Child in Delhi: Policy, Programme and Process, Department of Social Work, University of Delhi. (Unit-1)
- Fuchs, E. (ed.) 1976 Youth in a Changing World: Cross Cultural Perspectives on Adolescence, Mouton Publishers, Paris (Unit-2)
- Pandey, R. 1984 Sociology of Youth, Sterling Publication, New Delhi (Unit-2)
- Oliver 1993 Social Work-Disabled People and Disabling Environment, Jessica Kingsley Publishers, London (Unit-3)
- The Gazette of India 1995 The persons with Disabilities-(equal opportunities, protection of rights and full participation), Act. 1995. (Unit-3)
- Samnta, R.K. 2005 Rural Women: Issues, opportunities and Approaches, B.K. World of Books. (Unit-4)
- Allen-Meares, P 2007 Social Work Services in Schools (5th Edition), Boston: Pearson (Unit-5)
- Gandhi, A. 1990 School Social Work in India, Common Wealth Pubs. New Delhi (Unit-5)



DEPARTMENT OF SOCIAL WORK
GURUGHASIDAS VISHWAVIDYALAYA,
KONI, BILASPUR(CHHATTISGARH)
SCHOOL OF SOCIAL SCIENCES
SUBJECT: SOCIAL WORK
BSW
SEMESTER:VI

CORE-13

Course Code: SS/SW/C- 601
CREDIT:4

Title of Paper: Social Welfare Administration

Objectives:

1. Understand concept, principles and components of social welfare administration.
2. Develop understanding of social welfare administration as a method of social work profession.
3. Acquire competence in social welfare and development services.

Course Content:

Unit I: Social Welfare Administration an Introduction

- Concept and nature of social welfare administration
- History of social welfare administration
- Principles of social welfare administration

Unit II: Structures and Processes

- Central and state welfare boards
- Processes in Social Welfare Administration

Unit III: Components in Welfare Administration

- Registrations of Welfare Organization
- Resource Mobilization, Grant-in-aid
- Fund raising

Unit IV: Organization of Human Services

- Establishment of human service organization
- Management of human service organization
- Decision making processes
- Role of Communication in administration

Unit V: Emerging Trends in Welfare Administration

- Practice of Social Welfare Administration in different settings.
- Social welfare Administration as an instrument of Social Change



BSW
SEMESTER: VI
CORE-14

Course Code: SS/SW/C- 602
CREDIT: 4

Title of Paper: Research in Social Work

Objectives:

- Familiarize students with the nature of social science research and its application in the study of social phenomena.
- Help students learn the research process and develop abilities to prepare research design.
- Learn the process of Data collection, organization, presentation, analysis and report writing.

Course Content:

Unit I: Research as Scientific Method

- Basics of Research: Meaning, definition, nature, types of research- Basic and applied, application of research in social sciences,
- Social science research and social work research: Meaning, nature, significance and difference
- Ethics of social research

Unit II: Research Process

- Formulation of research problem
- Review of literature
- Hypotheses: concept, meaning and process of formulation
- Research design: exploratory, descriptive, experimental

Unit III: Sampling framework and data collection

- Concept of universe, sample, sampling unit and source list
- Types of sampling frame – Probability and non-probability
- Sources of data (primary and secondary), Methods of data collection(interview, observation, case study and focus group discussion)
- Tools of data collection- interview schedule, interview guide, questionnaire, observation guide,

Unit IV: Data Management, Presentation and Report Writing

- Data processing: editing and coding
- Data organization and presentation – tabular and graphical, Data analysis and interpretation
- Writing research reports



Unit V: Basic Statistics

- Science of statistics- concept, definition, functions and limitations
- Descriptive statistics – measures of central tendency (mean, median, mode),
Measures of dispersion (range, mean deviation, standard deviation, coefficient of variation)

Readings:

- Laldas, D. K., 2005 Design of Social Research, Rawat Publication, NewDelhi. (Unit II)
- Kothari, C. R., 2004 Research Methodology –Methods and Techniques, 2-ed., New Age International (P) Ltd., New Delhi. (Unit I)
- Kumar, R., 2006 Research Methodology, 2nd ed., Pearson Education, NewDelhi (Unit I)
- Ramachandram, P. 1990 Issues in Social Work Research in India, TISS, Bombay.(Unit I)
- Rubin, A. & Babie,E
- 2001 Research Methods for Social Work, 4th ed., Wadsworth,USA (Unit III)
- Wilkinson & Bhandarka 1992 Methods and Techniques of Social Research, 9th reviseded., Himalayan publishing house, New Delhi (Unit IV)
- Burns, R.B. 2000 Introduction to Research Methods, Sage Publications,New Delhi (Unit III)
- Goode, W.J. &Hatt, P.K.
- 1952 Methods in Social Research, McGraw Hill BookCompany, Inc., New York (Unit I)
- Selltiz, C.,Wrightsmann, L.S.& Cook, S.W.1976 Research Methods in Social Relations, Holt, Rinehartand Winston, New York (Unit I)
- Blalock Jr., H.M. 1960 Social Statistics. McGraw Hill Book Company Inc, New York. (Unit V)
- Siokin, R.M. 1955 Statistics for Social Sciences, Sage Publications, NewDelhi (Unit V)
- Gaur, A.S.& Gaur,S.S.2006 Statistical Methods for Practice and Research, Response Books, New Delhi. (Unit V)



Department of Social Work

School of Social Sciences

Guru Ghasidas Vishwavidyalaya, Bilaspur (C.G.)

(A Central University established by the Central Universities Act, 2009, No.25 of 2009)

Subject: Social Work

Course: Master of Social Work (MSW)

MSW - Semester - I

Core - I

Course Code: SS/MS/C- 101

Credit:-3

Title of Paper:-Society and Polity

COURSE OBJECTIVES:

1. Develop understanding of the basic concepts of Sociology and Political Science relevant to social work.
2. Acquire ability to apply these concepts to the understanding of social structures and conditions, social differences, conflicts and change.
3. Understand social, political and cultural dimensions of social problems in India.
4. Understand the social, political and cultural dimensions of social planning

COURSE CONTENT:

Unit-I	Basic Sociological Concepts: Society and the Individual; Society, Culture and Social Capital; Social Interaction, Social Relationship, Social Groups, Social Organization and Bureaucracy; Urban, Rural and Tribal Societies.
Unit-II	Socialization, Social Control, Social Deviance, Social Change, Social Process and Social Movements. Social Institutions - Family, Economy, Polity, Religion, Social Stratification - Hierarchy, Difference And Diversity: Gender, Caste, Class, Religion
Unit-III	Basic Political Science Concepts: State, Nation-State and Welfare state; Liberty; Equality; Rights and Human Rights; Justice and Social Justice; Power, Authority and Legitimacy; Ideologies - Socialism, Capitalism, Mixed economy, Sarvodaya;
Unit-IV	Indian Political System - Overview of the Indian Constitution; Constitutional Provisions for the Weaker Sections; Structure and Function of the Judiciary, Bureaucracy, Legislature;



Unit-V	Power Structure and the Power Elites: Bureaucracy, Pressure Groups, and Political Parties, Gender, Caste, Class and Politics in India; Nation, State, citizenship, democracy, Civil Society and Local Self Governance.
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REFERENCES:

S.No	AUTHOR	TITLE	PUBLISHER	YEAR
1.	Davis, Kingsley	Human Society	Surjeet Publication, Delhi	1981
2.	Divekar, V.D.	Social Reform Movements in India: A Historical Perspective	South Asia Book	1991
3.	Donnell, Mike O.	Introduction to Sociology	United Kingdom: Nelson	1997
4.	Dube, S.C.	Indian Society	National Book Trust, Delhi	1990
5.	Erasov, Boris; Singh, Yogendra	Sociology and Culture	Rawat Publication, Jaipur	2006
6.	Giddens, Anthony; Griffithe, Simon	Sociology	Harvard University Press	2006
7.	Haralambos, Michael	Sociology: Themes and Perspectives	Oxford University Press, Delhi	1992
8.	John Madge	The Origin of Scientific Sociology	Taylor and Francis Tavistock Publication	2003
9.	Johnson Harry M.	Sociology- A Systematic Introduction	Allied Publishers Limited, New Delhi	1960
10.	Lewelline, Anne; Agu, Lorra; Marcer, David	Sociology for Social Workers	Polity Press, London	2008
11.	Macionis, J.J.	Sociology	Prentice Hall	2007
12.	Macionis, John J.; Plummer, Ken	Sociology: A Global Introduction (2 nd ed.)	Prentice Hall, New Jersey	2002
13.	Maciver, R.M. and Page, Charles, H.	Society: An Introductory Analysis	Macmillan Publishers India Ltd., Chennai	2000



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Subject: Social Work

Course: Master of Social Work (MSW)

MSW - Semester - I

Core- 2

Course Code: SS/MS/C- 102

Credit:-3

Title of Paper:-Human Growth and Personality Development

COURSE OBJECTIVES:

1. Develop a holistic understanding of the nature and bases of human growth and behaviour and factors affecting them.
2. Gain understanding of developmental tasks and the needs during various stages of life and changes during adulthood and later years of life cycle and apply knowledge of growth and behaviour in social work practice.
3. Understand own stage in the light of knowledge thus gained. Acquire knowledge and holistic understanding of the various schools of thought on human behaviour

COURSE CONTENT:

Unit -I	Life Span Perspective, Interactional or Systems Approach to Studying Human Development; Nature and Principles of Growth and Human Development; Determinants of Human Development: Heredity, Ecology and Environment; Social Institutions and Culture.
Unit-II	Stages of Development - their Needs, Tasks, Problems; Perspectives on Gender; and Available Institutions for Providing Services: Prenatal, Infancy, Childhood, Adolescence, Adulthood, Middle Age, Old Age & Death; Understanding the Indian Concept of Life Span Stages.
Unit-III	Theories of Human Development: Psychosexual Theory; Psychosocial Theory; Learning Theories, Theory of Cognitive Development, Motivation



Unit-IV	Concepts, Meaning of Personality and Personality Traits, Theories of Personality Development: Behaviour and Learning Theories, Humanistic Theories. Meaning of Normal and Abnormal Behaviour: Types, Causes and Manifestations of Abnormal Behaviour, Application to Social Work Practice.
Unit-V	Psycho-Social Bases of Behaviour: Social Perception, Values, Attitudes; Prejudices, Stereotypes and Discrimination; Gender, Social Customs, Traditions, Values in Parenting and Child Rearing Practices; Deprivation and Development during Stages of the Life Span.

REFERENCES:

S. NO	AUTHOR	TITLE	PUBLISHER	YEAR
1.	Baron, R.A. & Byrne, D.	Social Psychology (8 th Edition).	Prentice Hall, New Delhi	1998
2.	Bron, Rober A.; Byrne, Donn	Social Psychology	Allyn and Bacon, Boston	1997
3.	Collins, D.; Jordan, C.; & Coleman, H.	An Introduction to Family Social Work	Wadsworth Publishing	1999
4.	Hall, C.S.; Lindsay, G. & Campbell, J.B.	Theories of Personality	John Willey & Sons, Inc. New York:	1998
5.	Hilgard Ernest R.; Atkinson, Rital	Introduction to Psychology	Harcourt Brace Jovanovich inc. New York	1979
6.	Hurlock, E.A.	Developmental Psychology, Lifespan Approach.	Tata McGraw Hill, New Delhi	1994
7.	Hurlock, Elizabeth B.	Child Growth and Development	McGraw Hall Publicity Co., New Delhi	1949
8.	Hurock, Elizabeth B.	Child Development	McGraw Hill Book Company, London	1978
9.	Lindzey, G. & Aronson, E.	The Handbook of Social Psychology (2 nd ed) Vol. II to	Wesley Publishing Co., Massachusetts	1969



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Subject: Social Work

Course: Master of Social Work (MSW)

MSW - Semester - I

Core-3

Course Code:SS/MS/C- 103

Credit:-3

Title of Paper: -Social Work Profession: History, Philosophy and Fields

COURSE OBJECTIVES:

1. Understand the philosophy and evolution of concepts in the field of social welfare in national and international context and appreciate the development of various perspectives in social work.
2. Understand the growth of profession of Social Work with reference to values, knowledge, skills.
3. Appreciate the various approaches in professional social work and its expanding field.
4. Reflect upon own values vis-à-vis that of social work profession

COURSE CONTENT:

Unit-I	Basic Concepts : Social Service, Social Services, Social Welfare, Social Welfare Services, Social Work, Human & Social Capital, Social Action, Social Reform, Social Security, Social Work Intervention. Welfare vs. Development Orientation in Social Work. Philosophy and Values of Social Work. Evolution of Social Work in, U.K., U.S.A. and India; Traditional vs. Professional Social Work; Ideological Perspectives: Charity, Philanthropy, Humanitarian, Humanistic-Rationalistic, Radical, Human Rights and Social Inclusion;
Unit-II	Assumptions of Social Work; Social Work Goals - Ameliorative, Remedial,



	Rehabilitative, Promotional, Developmental and Transformational. Characteristic, Features of Professional Social Work; Regulatory Mechanisms in Social Work. Social Work Components: Principles, Values (intrinsic vs. instrumental), Process, Phases, Methods, Skills & techniques. Interplay of Various Systems in Social Work Practice - Client System, Target System, Change Agent System, and Action System.
Unit-III	Influence of Social Thinkers and Social Scientists in the Development of Social Work. Contribution of Social Sciences Theory and Research to Social Work and Vice Versa. Perspectives in Social Work Practice: Integrated Social Work Practice, Ecological Perspective in Social Work, System Theory and Radical Theory, Feminist Theory, Existential Theory and Rational Emotive Theory, Marxian Theory, Gandhian Theory, and Rights Perspective. Approaches to Social Work: psycho Dynamic, Problem-Solving, Inter-Actionist, Integrated.
Unit-IV	Social Work Settings – Institutional and Non-institutional. Fields of Social Work-I: Family and Child Welfare, Community Development, School Social Work.
Unit-V	Fields of Social Work-II: Labour Welfare, Medical and Psychiatric Social Work, Correctional Social Work. Roles of Social Worker – Educator, Guide, Facilitator, Enabler, Planner, Catalyst, Mediator, Advocate, Confronter, Change-Agent, System-Linkage Roles. Applicability of the principles of social work in practice.

REFERENCES:

S.NO	AUTHOR	TITLE	PUBLISHER	YEAR
1.	Allan, June; Pease, Bob; Briskman, L.	Critical Social Work: An Introduction to Theories and Practice	Allen & Unwin, NSW / Rawat, Jaipur	2003
2.	Banerjee, G.R.	Papers on Social Work - An Indian Perspective	Tata Institute of Social Sciences, Bombay	1964
3.	Bogo, Marion	Social work practice: concepts, processes, and interviewing	Columbia University Press	2006
4.	Compton, B. R.	Introduction to social welfare and social work: Structure, function and	The Dorsey Press, Irwin-Dorsey (Homewood, Ill,	1980



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Subject: Social Work

Course: Master of Social Work (MSW)

MSW - Semester - I

Core- 4

Course Code:- SS/MS/C- 104

Credit:-3

Title of Paper: -Working With Communities

COURSE OBJECTIVES:

1. Acquire knowledge on community and community power dynamics.
2. Appreciate understanding of the concepts relevant to community organization as a method of intervention.
3. Develop skills in the use of various approaches, techniques and models of community organization.
4. Promote attitudes conducive to participatory practice in community development.

COURSE CONTENT:

Unit-I	Basic Concepts: Community; Rural, Urban And Tribal Communities; Community Work; Caste, Class; Local Self-Governance; Community Power Dynamics; Community Development.
Unit-II	Community Organization: Concept, Principles, Techniques, Scope and Models. Indigenous Approaches to Community Organization: Sarvodaya, Bhoodan. Recording in Community Organization.
Unit-III	Community Development Programmes and Panchayati Raj System. People's Participation: Concept and Types, Its Relevance to the Concept of Empowerment and Democratic Decentralization.



Unit-IV	Grassroots Governance & Community Work, Good Practices of Community Work – Case Illustrations, Social Thrust of Community Engagements by NGOs – Health, Education, Gender, Micro-Finance, Environment, etc.
Unit-V	Community Work and Change, Community Work as Inclusive and Emancipatory Practice, Community Work with People on the Margins – Dalit's, Minorities and Tribal. Participation, Empowerment and Capacity Building through Community Work.

REFERENCES:

S.No	AUTHOR	TITLE	PUBLISHER	YEAR
1.	Kramer, R.M. & Specht, H.	Reading in Community Organisation Practice (3 rd ed.)	Prentice-Hall Inc. Englewood Cliffs	1983
2.	Ross, M.G.	Community Organisation	Harper and Row, New York	1967
3.	Jones, D. & Mayo, M.	Community Work	Routledge and Kegan Paul, London	1974
4.	Clinard, M.B.	Slums and Community Development: Experiments in Self-help	Free Press, New York	1966
5.	Siddiqui, H.Y.	Social Work and Social Action	Harnam, New Delhi	1984
6.	Gangarde, K.D.	A School is Built	Delhi School of Social Work	1964
7.	Twelvetrees, A., B. Singh K.	Rural Development: Principles, Policies and Management	SAGE Publications, New Delhi	1986
8.	Government of India	Report of the Legal Aid Committee	Government of India	1973
9.	Gandhi, P.K. (Ed.)	Social Action through Law: Partnership through Law	Concept, 1985	1985
10.	Freire, Paulo	Pedagogy of the Oppressed	Penguin Books	1972
11.	Ahuja, Sangeeta	People, Law and Justice: Case book on Public Interest Litigation(Vol.I,II)	Orient Longman, Delhi	1989



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Subject: Social Work
Course: Master of Social Work (MSW)

MSW - Semester - I
Core- 5
Course Code: SS/MS/C- 105
Credit: 3
Title of Paper: Working with Groups

COURSE OBJECTIVES:

1. Acquire knowledge and understanding about individual, family and group dynamics, stage of individual and group development.
2. Develop skills of group formation, and understand concept of social group work.
3. Understanding group process, effective use of programme media and programme planning.
4. Acquire knowledge and understanding about group dynamics, different models of growth, enhancing problem solving skills.
5. Develop appreciation and skills of working with groups as an effective method of social work intervention

COURSE CONTENT:

Unit-I	Group: Definition, Types, Characteristics, Life as a Process of Adjustment Within Different Types of Groups-Growth Enhancement, Education, Task Oriented and Therapeutic.
Unit-II	Social Group Work: Meaning and Definition, Characteristics, Principles Philosophy, Scope and Objectives, Historical Development and Current Methods.



Unit-III	Social Group Work Process: Intake, Study, Objectives and Goal Setting, Assessment, Stages of Group Development, Termination, Programme Planning, Use of Programme, Programme Media Implementation & Evaluation.
Unit-IV	Group Dynamics: Determinants, Indicator and Outcomes, Leadership, Support and Conflict, Decision Making and Problem Solving, Isolation, Different Models of Growth.
Unit-V	Core Skills in Social Group Work: Communication, Listening Analytical, Thinking, Self-Control and Leadership, Technique of Working with Groups, Recording & Records in Group, Integrated Approach Workers' Relationship

REFERENCES:

S.NO	AUTHOR	TITLE	PUBLISHER	YEAR
1.	Mark J. Macgowan	A Guide to Evidence-based Group Work	OUP, USA	2008
2.	Siddiqui, H.Y.	Group work: Theories and practices	Rawat Publications, Jaipur	2008
3.	Urania Glassman	Group Work: A Humanistic and Skills Building Approach, Second Edition	Sage Publications, Delhi	2008
4.	Andrew Malekoff	Group Work with Adolescents: Principles and Practice	Guilford Press	2007
5.	John Sharry	Solution-Focused Groupwork, Second Edition	Sage Pub., NY	2007
6.	Shulman, L.	The skills of helping individuals, families, groups, and communities (Fifth edition).	Thompson, Belmont, CA	2006
7.	Toseland, R.W. and Rivas, R.F.	Introduction to group work practice (5th edition)	Allyn & Bacon, New York	2005
8.	Steinberg, D.M.	The mutual-aid approach to working with groups: Helping	The Haworth Press, New York	2004



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Subject: Social Work
Course: Master of Social Work (MSW)

MSW - Semester - II
Core - 7
Course Code: SS/MS/C- 202
Credit: 3

Title of Paper: Working With Individuals & Families

COURSE OBJECTIVES:

1. Understand social casework as a method of social work and appreciate its relevance in social work practice.
2. Appreciate the values and principles of working with individuals and families.
3. Acquire knowledge of different models of treatment, enhancing problem solving skills and utilizing them selectively.
4. Develop skills in motivational interviewing, counselling, recording, therapeutic intervention.
5. Promote positive attitude towards growth enhancing and problem solving.

COURSE CONTENT:

Unit-I	Introduction of the Individual and Family. Social Case Work: Nature, Definition and Objectives, Historical Development, and its Relation to other Methods of Social Work; Contributions of Mary Richmond, Florence Hollis, H.H. Perlman in Social Case Work. Components of Social Case Work.
Unit-II	Voluntary & Involuntary Clients, Hard-to-Reach Clients, Target & Tangential Clients, Agreement or Contract. Principles of Social Case Work with Illustrations.



	Phases of Social Case Work: Initial Phase, Appraisal or Assessment Phase, Helping Phase, Termination & Evaluation Phase. Importance of Follow-Up in Social Case Work. Application of Social Case Work Principles in Social Work.
Unit-III	Helping Techniques: Interviewing & Collateral Contacts, Home-Visits, Supportive Techniques, Motivational Interviewing, Networking & Referral, Environmental Modification. Client-Worker Relationship; Transference & Counter-Transference and their Significance in Case Work Practice. Recording in Social Case Work, Use of Case Work Records as Tool of Intervention.
Unit-IV	Models of Case Work Practice: Social Diagnostic (Richmond), Supportive and Modificatory (Hamilton), Problem Solving (Perlman), Crisis Intervention (Rappaport), Classified Treatment Method (Florence Hollies), Competency-Based Approach (Eileen Grabrill)
Unit-V	Models of Treatment: Long-Term & Short-Term, Task-Oriented, Crisis Intervention, Family Treatment. Counselling in Social Case Work. Indian Tradition of Working with Individuals: Family, Purohit, Kul Guru, Gram Devta, Illustrations from Ramayan, Mahabharat, Life of Lord Buddha, and Gandhi; Role of Dialogue. Influence of Cultural Factors on Social Case Work Practice.

REFERENCES:

S.No.	AUTHOR	TITLE	PUBLISHER	YEAR
1.	Amnesty	The Casework Manual: A Toolbox for coordinators of action files, cases, dossiers, and long-term campaigns	Amnesty	1994
2.	Aptekar, Herbert H.	Dynamics of casework and Counseling	Houghton Mifflin Co., Boston	1955
3.	Biestek, Felix P.	Case work relationship	Loyola University Press, Chicago	1957
4.	Fook, J.	Radical Casework: A Theory of Practice	Allen & Unwin Pty Ltd., NSW Australia	1993
5.	Goldstein, Eda	Ego Psychology and Social Work Practice: 2nd Edition,	Free Press	1995



MS -204 SOCIAL WORK RESEARCH AND STATISTICS

COURSE OBJECTIVES

1. Develop appreciation of the scientific method, its characteristics and significance in Social Work Research.
2. Develop skills in the selection and formulation of research problems.
3. Understand different research designs, their elements and variations.
4. Develop skills in the selection & use of different tools of data collection, processing and analysis, and the use of appropriate statistical methods and report writing.
5. Inculcate attitude of scientific enquiry and objectivity.

COURSE CONTENT:

Unit - I	Meaning and purpose of research. Scientific method: meaning, assumptions and steps; Ethics in Research. Research in social sciences and in social work - scope and limitations. Construct & Concept; variables and indicators; Hypothesis, attributes of a sound hypothesis. Types of research: qualitative and quantitative; pure, applied, action, evaluation. Social survey and case study.
Unit - II	Research design: need, importance and steps. Selection and delimitation of the problem, objectives, working definition. Sources and types of data. Methods and tools of data collection; participatory methods; Sampling: meaning and need; types of sampling — probability and non-probability.
Unit - III	Types of designs: qualitative and quantitative, descriptive, exploratory, experimental, cross sectional, ex-post facto. Research project: planning, scheduling, budgeting and recruitment & training of staff.
Unit - IV	Nature, importance and scope of statistics and statistical methods; Classification of data, coding and tabulation; diagrammatic and graphic representation of data. Descriptive statistics: Proportions, percentages and ratios; Measures of central tendency - mean, median and mode.
Unit - V	Measures of dispersion - range, mean deviation, standard deviation. Inferential statistics: Parametric and Non-parametric techniques; Measures of association: correlation - Spearman's Rho, the Pearman's 'r'. Tests of significance. Chi-square, t-test (independent and related), Mann-Whitney (U) and Wilcoxon signed rank test. Interpretation of data, report writing.



SEMESTER - III

MS- 301 SOCIAL PROBLEMS & SOCIAL LEGISLATIONS

COURSE OBJECTIVES:

1. Understand the nature and concept of social problems of indices of social disorganization/pathology/social legislation.
2. Develop capacity to analyze problems, identify causative factors and assess their magnitude.
3. Develop understanding of contemporary national problems.
4. Understanding role and importance of social legislation in dealing with social problems, social concern and social issues.
5. Understand the role of social work professionals in the organization and delivery of services and implementation of legislation.

COURSE CONTENT:

Unit-I	Concept of social organization and disorganization, social change and social pathology. Concept of patriotic, anomic, alienation and cultural lag. Concept of deviance and social control. Social services: concept, nature and scope.
Unit-II	Individual pathology: concept of impairment, handicap and disability: physical disabilities, mental retardation and mental illness. Alcoholism, substance-abuse: cause, effects, programme of prevention and cure, suicide.
Unit-III	National problems: concept, cause, effect and solution; infant and child, poverty and inequality, mortality and morbidity, illiteracy-problem of enrolment, dropouts, problem of environment, dowry, castism, beggary, disaster and terrorism.
Unit-IV	Social legislation: Meaning & concept, rational, historical perspective & effectiveness, legislations pertaining to social problems and issues like: marriage divorce, succession, adaptation, dowry. Prevention, domestic violence, consumer protection, violence against women.
Unit-V	Role of social workers & NGOs in redressal of violation of rights. Solution for the solve of problems like: dowry, domestic violence, consumer protection and pertaining to marriage & violence.

REFERENCES:

S.No	AUTHOR	TITLE	PUBLISHER	YEAR
1.	Anna Leon, Guerrco Kristine M. Zenigraf	Contemporary Readings in Social Problems	Sage Publication	2008
2.	Curram Daniel J.; Ronrethi	Social Problems	M. Pub. Boston, Allyan and Bacom	1996
3.	Deshta, S.	Lok Adalats in India: Genesis and Functioning	Deep and Deep Publications, New Delhi	1995
4.	Diwan, Paras	Modern Hindu Law	Law Agency, Allahabad	1985



MS- 303

INTEGRATED SOCIAL WORK PRACTICE

COURSE OBJECTIVES

- i) Understand the perspective of integrated social work.
- ii) Develop appreciation of work with units of intervention-individual, group, family, neighborhood, community, organization and political agencies as part of the social system.
- iii) Develop appreciation of the process of identification of problem, process of work and location of tasks for problem solving and growth enhancement.
- iv) Enhance the capacity and skill of utilizing the integrated approach to solve human problems.
- v) Develop capacity to identify the goals of the profession, understand the conflict of values and develop skills to use strategies to overcome them.
- vi) Develop self-awareness in one's role as a change agent and assume responsibility for self-learning and growth.

COURSE CONTENT:

Unit-I	Historical evolution of social work from charity to helping, enabling, and empowering profession. Evolution of the various methods in social work and the limitations of methods-specialization. Common base of social work practice; Meaning, concept & need of integrated approach. Contribution of intra and inter-disciplinary content; correlating knowledge and practice. Context and culture specific practice. Phases of integrated approach - initial, middle and concluding (termination).
Unit-II	Contribution of systems theory, ecological theory and the eco-systems approach. Concept & characteristics of social systems, units of social work intervention, dynamics and interplay therein (individual, family, groups, communities, organizations and environment - physical, social and cultural). Holistic, Interactional and transactional approaches for integrated social work practice. Nature of social work practice - direct and indirect.
Unit-III	Social work practice systems: the client system, the change agent system; the action system, the target system - individual, multi-person system (family, groups, communities and organizations) and environmental social system. Integrating micro, meso, and macro level practice; Dynamics of relationship among systems and levels.
Unit-IV	The social work process - the action system: initiating contact, collection of facts, assessment, planning, and negotiation of contract, direct practice actions, indirect practice actions, evaluation and termination. Selective use of collaborative, bargaining, conflictual, motivational, resistant and influencing interventions.
Unit-V	Emerging challenges, roles and tasks in light of integrating social work practice; The process of planned change: information collection, editing and analysis, prioritization, intervention, networking, monitoring and evaluation. Roles in integrated practice: direct provision of services, system-leveling, maintenance, enhancement and development, change agent, researcher and research consumer; intra and inter-disciplinary approach to eclectic practice, Case management and working in inter-disciplinary teams and collaborative practice; Application of integrated social work in field practicum.



MS- 304(B)

GROUP B

(I) EMPLOYEE WELFARE IN INDUSTRIAL ORGANIZATION AND SOCIAL SECURITY

COURSE OBJECTIVES

1. Develop understanding about employee welfare, its philosophy and development.
2. Gain Knowledge about legislative measures, policies and programmes of employee welfare.
3. Acquaint with concept, forms and system of social security.
4. Understand legislative frame work of social security.

COURSE CONTENT

Unit-I	Employee Welfare: concept, need, scope, philosophy, principles, approaches and theories. Quality of work life. Historical development of employee welfare in India.
Unit-II	Constitutional and legal safeguards for employee welfare in India. Employee welfare policies and measures, Worker's education. Labour welfare Officer: role and functions, Employee counseling
Unit-III	Employee Welfare / Wellness: policies and programmes, management of welfare, health and safety, fringe benefits.
Unit-IV	Social Security: concept and related terms such as social services, social welfare services, social justice. Forms of social security, Social security system in India: policies and programmes.
Unit-V	Social Security legislation: The Workmen's Compensation Act, 1923, Employees State Insurance Act, 1948, The Employees Provident Fund Act, 1948, The Payment of Gratuity Act, 1972, and Maternity Benefit Act, 1972.

REFERENCES

S.No	Author	Title	Publisher	Year
1.	Subramanya, R. K.A.,	Evolution and Status of Social Security Systems in India,	Social Security Association of India,	1995.
2.	Jagdeesan, G.,	Workforce Welfare and Soical Security in India,	ICFAI University Press,	2009.
3.	Gokale, Jagdish,	Soical Security: A Press Look at Policy Alternative.	University of Chicago,	2010
4.	Sharma, A.M.,	Aspects of Labour Welfare and Social Security,	Himalaya Publishing House, Bombay,	1991.
5.	Singh, Surendra,	Swades Evam Videsh Main Samajik Saraksha (Three Vol.),	U.P. Hindi Granth Academy, Lucknow,	1976.



MS- 305(B)

(II) ORGANIZATIONAL BEHAVIOR AND INDUSTRIAL RELATIONS

COURSE OBJECTIVES

1. Develop understanding of different aspects of organizational behavior.
2. Acquire knowledge about psychological aspects of industrial organization.
3. Know about industrial relations and industrial disputes and their handling procedure.
4. Understand industrial democracy and collective bargaining

COURSE CONTENT

Unit-I	Organizational Behavior: Meaning, importance and scope, personality, learning, perception, attitude, values and ethics aspects, work culture.
Unit-II	Industrial Psychology: Meaning and scope, fatigue, boredom, accidents, Job satisfaction, employee morale, group dynamics, leadership, occupational stress and its management.
Unit-III	Industrial Relations: Concept, objectives, scope, approaches, determinants and reflectors, status of industrial relations in India, corporate social responsibility.
Unit-IV	Industrial disputes: Concept, causes and effects, grievance handling procedure, Industrial Disputes Act, 1947, The Industrial Employment (standing orders) Act, 1946.
Unit-V	Collective Bargaining: Concept, objectives, principles, forms, methods and theories, Industrial democracy: Concept and importance, worker participation in management, management of industrial conflicts.

REFERENCES

S.No	Author	Title	Publisher	Year
1.	Frank, Wandel, L.,	Organisational Development,	California Management Review, Winter,	1962.
2.	Davis, Keith, The Essence of	Personnel Management and Industrial Relations,	Prentice Hall of India Pvt. Lim., New Delhi,	1983.
3.	Fisher, Cynthia, Schoenfeldt,	Human Behaviour at Work,	Tata McGraw Hill, New Delhi.	2001
4.	Jaygopal, R.,	Human Resource Development; Conceptual Analysis and Strategies,	Sterling Publishers Pvt. Ltd., New Delhi,	1990.
5.	Norman, M.,	Psychology in Industry,	Harper and Company, London,	1960.
6.	Prasad, L. M.,	Organisational Behaviour,	S. Chand and Company, New Delhi,	2005



GROUP - B

MS- 404 (B)

HUMAN RESOURCE MANAGEMENT

COURSE OBJECTIVES

1. Develop a general perspective on management of industrial organization.
2. Understand a holistic perspective of human resource management and human resource development.
3. Familiarize with HR information system and HRD interventions.
4. Develop an understanding of enhancement of competences of HR professionals.

COURSE CONTENT

Unit - I	Fundamentals of Management: Concept of management, Principles, theories and approaches, types of management: multi-nationals, trusts, cartels, cooperatives, public undertakings.
Unit-II	Human Resource Management: Concept, scope, philosophy, objectives, evolution, approaches, structure and functions.
Unit-III	Strategic Human Resource Management, talent acquisition, talent retention, compensation management, corporate ethics and values, competences of HR professionals in a strategic human resource management scenario. Application of human resource information system.
Unit-IV	Human Resource Development: Concept, need, scope, and approaches. HRD sub-systems. HRD for organizational effectiveness, training and development, HRD interventions, Performance management, Measuring HR: the need for measuring HR. HR as strategic partner.
Unit-V	HR auditing: effectiveness index, key indicators, management objectives, organizational development, local quality management and employee competency development.



MS- 405 (B) LABOUR PROBLEMS AND LABOUR LEGISLATION IN INDIA

COURSE OBJECTIVES

1. Identify and analyses labor problems
2. Know about concept, need and development of labor legislation
3. Understand different labour legislations
4. Familiarize with labour organizations

COURSE CONTENT

Unit – I	Labour Problems: Problems of organized and unorganized labour, labour migration, indebtedness, absenteeism, labour turnover, alcoholism, housing, livelihood, emerging challenges for social workers in industry.
Unit-II	Labour legislation: Concept, need, scope and development, Inter relationship between labour legislation and other social legislation, International Labour Organization (ILO): structure and functions. Impact of ILO on labour legislation in India.
Unit-III	The Factories Act, 1948; Mines Act, 1952, Plantations labour Act, 1951, Contract labour (Regulation) Act, 1970.
Unit-IV	The Payment of Wages Act, 1936, Minimum Wages Act, 1948, Payment of Bonus Act, 1965, Payment of Gratuity Act, 1972, Equal Remuneration Act, 1976.
Unit-V	Labour Organization: Need, types and role responsibilities, problems, and impact of globalization on labour organizations. The Trade Union Act, 1926, Industrial disciplinary procedure.



GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (C.G.)

SYLLABUS FOR Pre-Ph.D. IN SOCIAL WORK

4 = Credit

PAPER I

RESEARCH METHODOLOGY & PUBLICATION ETHICS

UNIT I

Social Research: Meaning, Objectives, Characteristics and Qualities of Good Research. Research In Social Work: Definitions, functions, goals areas. Classification of Research in Social Work, Types of Research, major problems in Social Work Research. Types of Research: Pure & Applied, Longitudinal & Cross sectional and Qualitative & quantitative.

UNIT II

Research Design: Exploratory, descriptive, and experimental, steps involved in conducting research under each design, Formulation of Research Problem and hypothesis limitations of each research design. Social Survey: Concept, Scope, Advantages and Disadvantages of Social Survey, Social survey and social research Techniques of sampling. Sources Of Data: Primary And Secondary sources. Tools of Data Collection: observation, interview schedule, mailed Questionnaire.

UNIT III

Skills of Doing Research: Formulation of research problem, Review of literature, Data Analysis and interpretation, Preparation Bibliography, References and Footnotes. Statistics in Social Work Research: Measures of Dispersion, Correlation, Tests of significance, Correlation, Chi square test, t test and Analysis of variance, Application of Computers in Social Work Research.

UNIT IV

Philosophy and Ethics: Introduction to philosophy: definition, nature and scope, concept, branches. Ethics: definition, moral philosophy, nature of moral judgments and reactions Scientific Conduct: Ethics with respect to science and research, Intellectual honesty and research integrity, scientific misconducts: Falsification, Fabrication and Plagiarism (FFP), redundant publications: duplicate and overlapping publications, salami slicing, Selective reporting and misrepresentation of data.

(Dr. V. K. Mishra, member)

Dr. Saranya Mishra
(Chairperson BOS)

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UNIT V

Publication Ethics: Publication ethics: definition, introduction and importance, Best practices / standards setting initiatives and guidelines: COPE, WAME, etc; Conflicts of interest, Publication misconduct: definition, concept, problems that lead to unethical behavior and vice versa, types. Violation of publication ethics, authorship and contributorship, Identification of publication misconduct, complaints and appeals, Predatory publishers and journals

UNIT VI

Open Access Publishing: Open access publications and initiatives, SHERPA/RoMEO online resource to check publisher copyright & self-archiving policies, Software tool to identify predatory publications developed by Journal finder / journal suggestion tools viz. JANE, Elsevier Journal Finder, Springer, Journal Suggested, etc.

Publication Misconduct: Group Discussions: Subject specific ethical issues, FFP, authorship, Conflicts of interest, complain and appeals: examples and fraud from India and abroad, Software tools: Use of plagiarism software like Turnitin, Urkund and other open source software tools.